

24 July 2025

## CONFIRMATION OF INSURANCE – Bisley Office Equipment Ltd &/or Subsidiary Companies

As requested by the above client, we are writing to confirm that we act as Insurance Brokers to the client and that we have arranged insurance(s) on its behalf as detailed below:

### PUBLIC/PRODUCTS LIABILITY

INSURER:	Protector Forsikring ASA, American International Group UK Limited
POLICY NUMBER:	4078642, 0024591867
PERIOD OF INSURANCE:	1 August 2025 to 31 July 2026
LIMIT OF LIABILITY:	GBP 25,000,000 any one occurrence or all occurrences of a series consequent on or attributable to one source or original cause and in the aggregate in respect of Products Liability
DEDUCTIBLES:	GBP 5,000 in respect of damage to third party property

### EMPLOYERS LIABILITY

INSURER:	Protector Forsikring ASA
POLICY NUMBER:	4078642
PERIOD OF INSURANCE:	1 August 2025 to 31 July 2026
LIMIT OF LIABILITY:	GBP 25,000,000 any one occurrence or all occurrences of a series consequent on or attributable to one source or original cause
DEDUCTIBLES:	Nil

## CONTRACT WORKS

INSURER: Allianz Insurance plc

POLICY NUMBER: TBC

PERIOD OF INSURANCE: 1 August 2025 to 31 July 2026

LIMIT OF LIABILITY: GBP 2,000,000 Any one contract

DEDUCTIBLES: GBP 2,500 any one occurrence

## Professional indemnity

INSURER: Tokio Marine HCC's insurance

POLICY NUMBER: PI25H788383

PERIOD OF INSURANCE: 1 August 2025 to 31 July 2026

LIMIT OF LIABILITY: GBP 5,000,000 Any one contract

DEDUCTIBLES: GBP 50,000 each and every claim does not apply to defence costs

This letter is issued as a matter of information only and confers no right upon you other than those provided by the policy. This letter does not amend, extend or alter the coverage afforded by the policies described herein. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this letter may be issued or pertain, the insurance afforded by the policy (policies) described herein is subject to all terms, conditions, limitations, exclusions and cancellation provisions and may also be subject to warranties. Limits shown may have been reduced by paid claims.

We express no view and assume no liability with respect to the solvency or future ability to pay of any of the insurance companies which have issued the insurance(s).

We assume no obligation to advise yourselves of any developments regarding the insurance(s) subsequent to the date hereof. This letter is given on the condition that you forever waive any liability against us based upon the placement of the insurance(s) and/or the statements made herein with the exception only of wilful default, recklessness or fraud.

This letter may not be reproduced by you or used for any other purpose without our prior written consent.

This letter shall be governed by and shall be construed in accordance with the law of England and Wales and any disputes as to its terms shall be submitted to the exclusive jurisdiction of the courts of England

and Wales.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Jacob Mulvaney', written in a cursive style.

**Jacob Mulvaney Cert CII**  
Client Advisor  
**For and on behalf of Marsh Ltd**